

Charity Registration No. 1110968

Company Registration No. 05385120

HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)

UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

HILLSIDE RURAL ACTIVITIES PARK

(A Company Limited by Guarantee)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

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HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

The trustees are pleased to present their report, together with the unaudited financial statements of the charitable company ('the charity') for the year ended 31 March 2019.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing documents, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

OBJECTIVES AND ACTIVITIES

The objects of the charity are to promote, for the residents of the Hillside Parishes, the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances, or for the public at large in the interests of social welfare, and with the object of improving the condition of life of the said residents.

The charity acquired an area of land which now provides a permanent home for the annual Borrowby Show. It also includes a cricket pitch, football pitch, tennis courts, children's play area, jogging/walking track and an open grassed area suitable for pony club rallies and shows.

The trustees regularly review the objectives and activities of the charity and as part of this review, they have considered the Charity Commission's general guidance on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Since its inception in 2005, and the completion of the current facilities onsite, the Hillside Rural Activities Park continues to be well used by the member clubs and people from the local community and those from further afield. The geographical location, parking facilities and size of the facility has also attracted other organisations to run a variety of successful events which have returned year on year.

The focus for the year under review and moving forward is to continue with the promotion of the site to ensure a stable revenue income and establish an appropriate repair and maintenance plan for the facilities.

FINANCIAL REVIEW AND RESERVES

A summary of our income, expenditure and reserve fund balances is reflected within the Statement of Financial Activities on page 4. Net outgoing resources on unrestricted funds for the year under review amounted to £19,202 (2018: £20,965) but this was after charging non-cash depreciation of fixed assets in the sum of £23,870 (2018: £25,480) and hence we generated an unrestricted cash surplus for the year of £4,668 (2018: £4,515).

The trustees have previously considered a relevant reserves policy going forward, having regard to ongoing annual cash expenditure (i.e. before depreciation provision for replacement of fixed assets) which is expected to be in the region of £7,500 to £10,000. The aim of the trustees is to maintain unrestricted cash reserves at a level which will cover anticipated unrestricted expenditure for the following 12 months. At both 31 March 2019 and 31 March 2018 this was achieved.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Hillside Rural Activities Park is a company limited by guarantee incorporated in England and Wales and governed by a Memorandum and Articles of Association dated 8 March 2005, as amended by Special Resolution dated 10 August 2005. It is also a charity registered with the Charity Commission with effect from 22 August 2005.

HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT - *Continued*

Recruitment and Appointment of Trustees

The initial members of the charity were the subscribers to the Memorandum and Articles of Association. New members are appointed from time to time at the discretion of the existing members, such that the number of members is not less than three. Every member must be at least 18 year of age and reside within the boundary of the Hillside Parishes.

In relation to the Companies Act 2006, members are also directors of the limited company.

Day to Day Management

The day to day operations of the charity are overseen by the Council of Management. The Council of Management consists of the three trustees, together with representatives from Borrowby Show, Knayton Football Club, Leake Tennis Club and Leake Cricket Club. In total, the Council of Management comprises 7 members. The Memorandum and Articles of Association indicate that the Council of Management should have a minimum of 7 and maximum of 14 members.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity Name:	Hillside Rural Activities Park
Working Name:	HRAP
Charity Registration No:	1110968
Company Registration No:	05385120
Principal Office:	Oaktree Bank Knayton Thirsk North Yorkshire YO7 4AX
Trustees/Directors:	R. Morrice Mrs. J.E. Peckitt Mr. S.T. Hogg
Council of Management:	R. Morrice Mrs. J.E. Peckitt S. Dredge - representing Borrowby Show S.T. Hogg - representing Knayton Football Club G. Manners - representing Leake Tennis Club M. Jarvis - representing Leake Cricket Club P. Bell - representing Leake Cricket Club
Reporting Accountants:	Baines Jewitt Limited Barrington House 41-45 Yarm Lane Stockton-on-Tees TS18 3EA

HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019

REFERENCE AND ADMINISTRATIVE INFORMATION - *Continued*

Bankers: Barclays Bank plc
193 High Street
Northallerton
North Yorkshire
DL7 8LJ

Solicitors: Hunt & Wrigley
The Old Post Office
83 High Street
Northallerton
North Yorkshire
DL7 8PX

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved on behalf of the Board of Trustees on 25 November 2019 and signed on its behalf by:

R. MORRICE
Trustee

HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)

STATEMENT OF FINANCIAL ACTIVITIES
(including Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2019

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
INCOME					
Grants and donations	2	1,949	2,942	4,891	10,345
Charitable activities	3	11,475	-	11,475	12,465
Investment income		7	-	7	3
TOTAL INCOME		<u>13,431</u>	<u>2,942</u>	<u>16,373</u>	<u>22,813</u>
EXPENDITURE					
Charitable Activities	4	32,633	5,191	37,824	37,978
TOTAL EXPENDITURE		<u>32,633</u>	<u>5,191</u>	<u>37,824</u>	<u>37,978</u>
Net Movement in Funds	5	(19,202)	(2,249)	(21,451)	(15,165)
Reconciliation of Funds					
Total funds brought forward	10	304,379	193,463	497,842	513,007
Total Funds Carried Forward	10 & 11	<u>285,177</u>	<u>191,214</u>	<u>476,391</u>	<u>497,842</u>

Line £1,500 o/s
withdrawn

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised during the year.

HILLSIDE RURAL ACTIVITIES PARK

(A Company Limited by Guarantee)
Company Registration No. 05385120

BALANCE SHEET

AS AT 31 MARCH 2019

	Notes	£	2019 £	£	2018 £
FIXED ASSETS					
Tangible assets	7		449,909		473,779
CURRENT ASSETS					
Debtors	8	4,250		1,030	
Cash at bank		25,161		25,193	
			29,411	26,223	
CREDITORS: Amounts falling due within one year	9	(2,929)		(2,160)	
NET CURRENT ASSETS			26,482		24,063
TOTAL NET ASSETS			476,391		497,842
FUNDS	10 & 11				
Unrestricted			285,177		304,379
Restricted			191,214		193,463
TOTAL FUNDS			476,391		497,842

The trustees are satisfied that the charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charitable company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as they are applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006.

Approved by the Trustees on 25 November 2019 and signed on their behalf by:

R. MORRICE
Trustee

HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

(a) Basis of Preparation

Hillside Rural Activities Park is a private company limited by guarantee registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activity is to provide facilities for recreation and leisure for the residents of the Hillside Parishes.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

(b) Income Recognition

All income is recognised once the charity has entitlement to income, there is sufficient certainty of receipt and it is probable that the income will be received, and the amount of income can be measured reliably.

Grants and Donations

- Where donors specify the grant or donation must be used in a future accounting period, the income is deferred until those periods;
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the period in which the pre-conditions are met.

When donors specify that grants or donations are for a particular restricted purpose, which does not amount to pre-conditions regarding entitlement, the income is included in incoming reserves within restricted funds when received.

(c) Resources Expended

Resources expended are recognised in the Statement of Financial Activities on an accruals basis, inclusive of VAT. Individual costs are allocated between the various headings in the Statement of Financial Activities by reference to their underlying nature or reason for which those costs were incurred, on an estimated percentage basis.

(d) Unrestricted and Restricted Funds

Unrestricted funds comprise income received or generated by reference to the general objects of the charity without further specified purpose. Such funds may however be designated by the trustees for specific purposes from time to time.

Restricted funds are those donated for a specified purpose as laid down by the donor or as the result of a specific appeal or application. Such funds are kept separate from the unrestricted funds of the charity and only related expenditure is charged against them.

HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES (Continued)

(e) Fixed Assets and Depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at the following annual rates so as to write off the cost, less estimated residual value, of fixed assets over their expected useful lives:

Freehold land	- nil
Improvements to freehold property	- 4% straight line
Plant and machinery	- 20% straight line
Playground equipment	- 10% straight line

(f) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

(g) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

(h) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. INCOME FROM GRANTS AND DONATIONS

	Total 2019 £	Total 2018 £
Grants	495	5,300
Donations	4,396	5,045
	<u>4,891</u>	<u>10,345</u>

Income from grants and donations was £4,891 (2018: £10,345) of which £2,942 (2018: £7,045) was attributable to restricted funds and £1,949 (2018: £3,300) was attributable to unrestricted funds.

3. INCOME FROM CHARITABLE ACTIVITIES

	Total 2019 £	Total 2018 £
Rental and subscriptions	10,875	11,865
Advertising revenue	600	600
	<u>11,475</u>	<u>12,465</u>

In 2019 and 2018 all income from charitable activities was attributable to unrestricted funds.

HILLSIDE RURAL ACTIVITIES PARK

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

4. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	Total 2019 £	Total 2018 £
Rates and water	1,113	588
Insurance	1,815	2,010
Property repairs	1,351	479
Ground maintenance	2,296	3,028
Machinery repairs and expenses	993	1,640
Caretaking	1,200	1,200
Donations	2,447	1,245
Sundry expenses	13	28
Legal and professional fees	-	420
Training	970	-
Cricket coaching	316	-
Depreciation	23,870	25,480
	<u>36,384</u>	<u>36,118</u>
Governance costs: Accountancy and related fees	<u>1,440</u>	<u>1,860</u>
	<u>37,824</u>	<u>37,978</u>

Expenditure on charitable activities was £37,824 (2018: £37,978) of which £5,191 (£2018: £1,245) was attributable to restricted funds and £32,633 (2018: £36,733) was attributable to unrestricted funds.

5. NET OUTGOING RESOURCES FOR THE YEAR

	2019 £	2018 £
This is stated after charging:		
Depreciation	23,870	25,480
Accountancy fees	<u>1,440</u>	<u>1,860</u>

6. TAXATION

HM Revenue & Customs Charities Division have approved the charitable status of Hillside Rural Activities Park and its income is therefore exempt from tax, under Sections 505 and 506 of the Taxes Act 1988, provided that it is applied for charitable purposes only.

HILLSIDE RURAL ACTIVITIES PARK
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

7. TANGIBLE FIXED ASSETS

	Freehold Land	Improve- ments to Freehold Property	Plant and Machinery and Playground Equipment	Total
COST				
Balance at beginning of year	195,674	395,681	124,665	716,020
Additions	-	-	-	-
Disposals	-	-	-	-
	<u>195,674</u>	<u>395,681</u>	<u>124,665</u>	<u>716,020</u>
Balance at end of year	<u>195,674</u>	<u>395,681</u>	<u>124,665</u>	<u>716,020</u>
DEPRECIATION				
Balance at beginning of year	-	127,651	114,590	242,241
Charge for year	-	15,828	8,042	23,870
Eliminated on disposal	-	-	-	-
	<u>-</u>	<u>143,479</u>	<u>122,632</u>	<u>266,111</u>
Balance at end of year	<u>-</u>	<u>143,479</u>	<u>122,632</u>	<u>266,111</u>
NET BOOK VALUE				
At beginning of year	<u>195,674</u>	<u>268,030</u>	<u>10,075</u>	<u>473,779</u>
At end of year	<u>195,674</u>	<u>252,202</u>	<u>2,033</u>	<u>449,909</u>

8. DEBTORS

	2019 £	2018 £
Other debtors	<u>4,250</u>	<u>1,030</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Other creditors and accruals	<u>2,929</u>	<u>2,160</u>

10. ANALYSIS OF MOVEMENT IN FUNDS

	Funds at 31.3.2018 £	Incoming Resources £	Resources Expended £	Funds at 31.3.2019 £
Unrestricted	304,379	13,431	32,633	285,177
Restricted	193,463	2,942	5,191	191,214
	<u>497,842</u>	<u>16,373</u>	<u>37,824</u>	<u>476,391</u>

HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

11. ANALYSIS OF RESTRICTED FUND MOVEMENTS

	Funds at 1.4.2018 £	Incoming Resources £	Revenue Resources Expended £	Funds at 31.3.2019 £
Land purchase	191,000	-	-	191,000
Ground care equipment	463	-	463	-
Training	1,500	-	1,286	214
Fencing	500	-	500	-
Machinery upkeep	-	495	495	-
Charitable donations	-	2,447	2,447	-
	<u>193,463</u>	<u>2,942</u>	<u>5,191</u>	<u>191,214</u>

Name of Fund	Description, Nature and Purpose of the Fund
Land purchase:	The terms attaching to funds from Hambleton District Council and Evolve EB, for the purchase of land, are such that the purchase of the land did not extinguish the restriction and thus the funds remain restricted.
Ground care equipment:	Previously, the charity received grants from the Jack Brunton Charitable Trust, The Sylvia and Colin Shepherd Charitable Trust and the Hambleton District Council 'making a difference' fund for the purchase of equipment required for ground maintenance. The unspent balance brought forward has been used to maintain ground maintenance equipment in the year.
Training:	In the previous year, the Two Ridings Community Foundation, through their Grassroots Endowment Fund, gave a grant of £1,500 for the provision of training to the groundsman and coaches. Initial training took place in April 2018, first aid training was organised for October 2018 and coaching was provided for junior cricket in the year. The unspent balance has been carried forward.
Fencing:	Additional fencing was required around the children's play area. In the previous year, Knayton Parish Council made a donation of £500 towards these extra costs. The fencing was installed in October 2018.
Machinery upkeep:	During the year under review, Broadacres provided a grant for the purchase of an air compressor and towards necessary repairs to the cricket roller. The whole of the grant was expended during the year.
Charitable donations:	Each year, a local volunteer organises fundraising events (Hillside Alive and Hillside Fireworks). The proceeds of this year's events were to be shared in agreed proportions between Hillside Rural Activities Park, Borrowby Show, Help for Heroes and Friends of Knayton School. The whole of the net proceeds of both events were paid to the charity who then passed on the above amount to the other organisations.

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
Tangible fixed assets	258,909	191,000	449,909	473,779
Cash at bank	24,947	214	25,161	25,193
Other net current assets/(liabilities)	1,321	-	1,321	(1,130)
	<u>285,177</u>	<u>191,214</u>	<u>476,391</u>	<u>497,842</u>

HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

13. CONTINGENT LIABILITY

The following amounts remain repayable throughout the life of the project if the terms of the grants are no longer being met:

	£
Hambleton District Council	145,000
Evolve EB	<u>46,000</u>

In addition:

A grant (including tax recoverable) of £20,000 from The Foundation for Sport and the Arts is potentially repayable for a period of 12 years from February 2008 in the event that the terms of the grant are not met.

A grant from Hambleton District Council of £1,000 from their 'Investing in Communities Fund' is potentially repayable for a period of five years from March 2015 if the terms of the grant are breached.

On 12 February 2013, Hambleton District Council approved the 'Public Open Space, Sport and Recreation Action Plan' for Knayton and Borrowby. That Plan included a project for the funding of a Scout hut and groundsman's store at a cost of £13,000. Subject to providing annual reports to the Council, grant funding remains available for drawdown over a period of seven years. Such grant funding is potentially repayable under certain circumstances for a period of three years from the date on which the last payment of grant is made. To date, grants of £8,910 have been drawn. As things stand, the latest grant instalment was received on 13 July 2015 and, if no further grant support is received, this three year clawback period expired on 13 July 2018.

14. TRUSTEES REMUNERATION

No trustee was paid any remuneration or reimbursed any expenses during the year.

15. RELATED PARTY TRANSACTIONS

Throughout the current and previous financial year, the charity was under the control of the trustees.

The financial statements include the following transactions with other clubs/societies with whom certain members of the Council of Management are connected:

	2019	2018
	£	£
Rent, subscriptions and other project income receivable:		
Knayton Football Club	250	250
Borrowby Agricultural and Horticultural Society	1,050	1,050
Leake Cricket Club	375	375
Leake Tennis Club	<u>250</u>	<u>250</u>

HILLSIDE RURAL ACTIVITIES PARK
(A Company Limited by Guarantee)

**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF TRUSTEES
ON THE UNAUDITED FINANCIAL STATEMENTS OF
HILLSIDE RURAL ACTIVITIES PARK**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Hillside Rural Activities Park for the year ended 31 March 2019, which comprise the Statement of Financial Activities, Balance Sheet and the related notes, from the charity's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the Board of Trustees of Hillside Rural Activities Park, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Hillside Rural Activities Park and state those matters that we have agreed to state to the Board of Trustees of Hillside Rural Activities Park, as a body, in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Hillside Rural Activities Park and its Board of Trustees, as a body, for our work or for this report.

It is your duty to ensure that Hillside Rural Activities Park has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and surplus of Hillside Rural Activities Park. You consider that Hillside Rural Activities Park is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Hillside Rural Activities Park. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Baines Jewitt

Baines Jewitt Limited
Chartered Accountants
Barrington House
41-45 Yarm Lane
Stockton-on-Tees
TS18 3EA

Dated: 25 November 2019

JL/AJD